



UNIVERSITY  
OF  
LOUISIANA  
L a f a y e t t e

# Staff Vacancy

**POSITION:**            **Director of Residential Life**

**EEO # SA 12-14**

**Job Description:**

The Director of Residential Life provides leadership, vision and administrative oversight to residential programming, while crafting an exceptional living-learning experience for students. The Director manages the overall residence life operations for the 3,000 students who live in the University's 7 residence halls/apartment communities. The Director provides fiscal management for the department budget, develops effective policies and procedures to ensure a safe, healthy and developmental learning community that promotes student success, retention and graduation. The Director oversees a staff of area coordinators, community hall directors and community assistants in the design and implementation of a comprehensive residence education program, including setting goals, metrics and learning outcomes that are reviewed and measured on an on-going basis. The Director must have a thorough knowledge of best practices and must convey a passion for student engagement and development that enhances opportunities for students to succeed academically and socially. The Director is a department head in the Division of Student Affairs reporting directly to the Dean of Students.

**Essential Functions:**

Develop and manage the delivery of a comprehensive residence life program where learning outcomes are developed and assessed based on a clearly articulated vision and revised based on assessment outcomes; select, train and supervise a team of professional and student staff; respond to campus conduct issues and critical incidents; develop residence life handbooks and publications; maintain collaborative partnerships with the Office of First Year Experience, Student Engagement and Leadership and other University partners to enhance student happiness and success; serve on University committees and task-forces; maintain professional associations; participate in student and parent orientations; meet with students and families on a daily basis; maintain visibility in the halls and communities; work evenings and weekends during programming events and activities; perform other duties as assigned by the Dean of Students.

**Qualifications:**

Minimum of a Master's degree from an accredited institution. The candidate must have a minimum of 5 years colligate residential life experience in setting learning outcomes, creating programs, and assessing and revising programs based on the learning outcomes. The successful candidate will have a proven record of progressive higher education leadership, direct staff supervision and a reputation for having an open door policy, being high energy, student-centered, caring and helpful. Excellent interpersonal and human relations skills and excellent verbal, written and listening communication skills are required.

**Administrative Unit:**

The University of Louisiana at Lafayette, the largest member of the University of Louisiana System, is a public institution of higher education offering bachelors, masters, and doctoral degrees. With the Carnegie classification, UL Lafayette is designated as a Research University with high research activity and is dedicated to achieving excellence in education, research, and in public service. The University has an enrollment of 18,796 students with a faculty of 750.

**Start Date:** Negotiable

**Salary:** Negotiable, depending on qualifications and experience

**Application:** For initial consideration, send cover letter, resume' and three recommendation letters by June 29, 2015 to:

Email: [studentaffairs@louisiana.edu](mailto:studentaffairs@louisiana.edu)

Mail: University of Louisiana at Lafayette  
Vice President of Student Affairs  
PO Box 44572  
Lafayette, LA 70504